



Pre-Training Review Checklist

***Please sign your name at the bottom of this checklist to acknowledge all information below has been explained and given to you prior to enrolling with International Institute of Technology:**

ALL Students MUST complete the following:

- Course information email
- which includes the following:
- Course Code and Name*
- Course Fees*
- Course Enrolment Period*
- Recommended Completion Hours*
- Available Study Modes*
- Details on Types of Assessments*
- Topics Covered*
- Any Documents or Technologies that may be required for the course.*
- Course Brochure (Contains Units of Competency)
- Course Enrolment Form
- Student Information Guide (provided in web-link that you have downloaded and read)

Government Funded Students (Complete the above) and the following:

- Government Funded Eligibility Criteria (as per Pre-Training Review Policy & Procedure)
- Applicable Tuition Fees
- IIT's requirements regarding minimum Enrolment Period prior to qualifications being issued
- IIT's requirement for assessment submission or workshop attendance
- Evidence of Student Eligibility Form
- Language Literacy and Numeracy (LLN) Checklist

STUDENT ACKNOWLEDGEMENT	
I acknowledge I have been provided with the above areas of documentation and information from IIT support staff, prior to enrolment.	
Student Name:	
Student Signature:	
Date:	

INTERNAL OFFICE USE ONLY	
I have provided the student with the above areas prior to enrolment.	
Course Name:	
Staff Name:	
Signature:	
Date:	