

Roleplays

The verbal assessment consists of 2 components:

Roleplay component - you are required to video yourself with someone pretending to be your client(s) according to the case study scenarios. **Please do not complete the video component on your own, as you will then be required to redo this.** Once you have completed the roleplay by following the roleplay guidelines, please upload your roleplay videos to one of the following: Google Drive, Dropbox or One Drive, and share the files with us (dised@iit.edu.au) for review.

Please note: If you decided to use Dropbox, please ensure you have chosen the correct option to share with any third party when sharing the files, as IIT does not have a Dropbox account.

If you decided to use Google Drive, please ensure you have chosen the option "Anyone with the link can view it" when sharing the files.)

Please refer to the Roleplay guidelines in your manual and the Video Roleplay Guide in the eLearning Platform for more details about the videoing of the roleplays.

Oral component - Once the Roleplay has been assessed, there will be a closed book test to be conducted orally over the phone with one of our assessors. Within the oral test, you will be asked several questions relating to each chapter of the course work.

This component will only be done after the written assessments are passed and the roleplay videos sent in. You will be provided with some options for time slots in order to be booked in for the oral assessment. Email with available time slots will only be sent to you when you are deemed to be ready for this test.

Video Roleplay Instructions

- **MUST** follow the roleplay guidelines at the back of the book carefully and ensure that every component is covered thoroughly
- Must be sent in a .AVI or .MP4 format
- Must take longer than 15 mins and include all elements required by the roleplay guide
- Needs to be a video recording of themselves AND another person (as the client)
 - You may turn to face the camera as many times as you wish to describe your thoughts or reasons for taking a given course of action, but you should attempt to keep the interaction between you and the clients as realistic as possible
 - Clients should do their best to play the given role
- Any sort of video camera can be used, as long as it has both audio and visual capabilities ie. GoPro, Video Camera, Web Cam

- Free programs that can convert to .AVI or .MP4:
 - Camtasia
 - AVS 4 you
 - Freemake
 - Vidoesoft studio
- Can be posted in on a USB (must keep a copy yourself), can be uploaded onto a file sharing site ie. Dropbox, Sharefile, Jumpshare

Hints

1. Read the roleplay guidelines carefully
 - a. Fully understand what is expected of you during this exercise
 - b. So take a breath and be sure you fully understand the guidelines before you begin to prepare
 - c. If necessary, ask one of the assessors to clarify
2. Prepare your “bookends” *“Bookends” are pre-prepared opening and closing statements*
 - a. Having a pre-planned opening statement (just a few sentences) will help you settle down and relax into the exercise and also ensure you make a confident first impression on the assessor
 - b. Similarly, a strong closing statement will wrap things up well and leave a favourable lasting impression of you
 - c. Bookends add a welcome element of professional sheen to your performance, so do not overlook them!
3. Prepare a skeleton structure, but keep everything flexible
 - a. Having a clear plan before you begin the role-play exercise is essential but it’s equally as important that the activity unfolds as naturally as possible, so don’t formulate a rigid plan and expect things to pan out exactly as you have written on your piece(s) of paper
 - b. The conversation should be allowed to flow wherever it needs to go (this is one of the key indicators of a role-play that is going well)
4. Have just one piece of paper on your lap/table
 - a. Don’t have an impenetrable mass of prep and notes all over your lap or a scribbled piece of A4 with notes covering every inch of space
 - b. Just have bullet-points written in a large size (ie, easy to read - even when you’re nervous)
5. Practise, practise, practise
 - a. Nothing will improve your performance on the day more than familiarity with the exercise
 - b. It will improve your competence and also help you stay relaxed

6. Be relaxed, natural and confident

a. This is easy to say and difficult to do, but it's vital to your success