



INTERNATIONAL
INSTITUTE OF
TECHNOLOGY

RTO 21421

For more information about
courses and how to apply,
please contact IIT:

Sales: 1300 88 33 46
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www.iit.edu.au



TPB Approved Tax Agents

Brochure

These units describe the skills and knowledge required to meet the Tax Practitioners Board (TPB) educational eligibility requirements for Tax Agents. The units cover applying to both the Commercial Law and Australian Taxation Law requirements.

Are you ready to turn your life around?

We provide nationally recognised education that is both flexible and affordable. Our training can be completed by Distance Education or face-to-face to ensure all students are able to obtain the skill set that presents them with the best opportunities possible.

This course is comprised of FIVE units:

Australian Taxation Law

FNSACC502 - PREPARE TAX DOCUMENTATION FOR INDIVIDUALS

This unit describes the skills and knowledge required to prepare non-complex income tax returns for individuals in accordance with statutory requirements, and encompasses gathering and verifying data, calculating taxable income and reviewing compliance requirements.

It applies to individuals who use systematic approaches and follow specific guidelines to ensure compliance requirements are met.

Work functions in the occupational areas where this unit may be used are subject to regulatory requirements. This unit is designed to meet educational requirements of the Tax Practitioner Board (TPB).

FNSACC603 - IMPLEMENT TAX PLANS AND EVALUATE TAX OBLIGATIONS

This unit describes the skills and knowledge required to assess taxation liabilities, optimise tax positions, establish processes and plans, evaluate tax policies and review tax compliance for legal entities.

It applies to experienced individuals who use analytical and problem-solving skills to prepare plans and strategic advice for clients.

Work functions in the occupational areas where this unit may be used are subject to regulatory requirements. This unit is designed to meet educational requirements of the Tax Practitioner Board (TPB).

Commercial Law

FNSTPB503 - APPLY LEGAL PRINCIPLES IN CONTRACT AND CONSUMER LAW

This unit describes the skills and knowledge required to research, analyse and apply legal principles to provide advice on contract and consumer law implications to clients.

It applies to individuals whose job role involves the application of knowledge of contract and consumer law in the workplace.

Work functions in the occupational areas where this unit may be used are subject to regulatory requirements. This unit is designed to meet educational requirements of the Tax Practitioner Board (TPB).

FNSTPB504 - APPLY LEGAL PRINCIPLES IN CORPORATIONS AND TRUST LAW

This unit describes the skills and knowledge required to research and analyse legal principles and issues in corporations and trust law matters and then apply this knowledge to provide advice to clients.

It applies to individuals who work with corporations and trust laws in the workplace as determined by the job role, legislation, rules, regulations and codes of practice relevant to

different jurisdictions.

Work functions in the occupational areas where this unit may be used are subject to regulatory requirements. This unit is designed to meet educational requirements of the Tax Practitioner Board (TPB).

FNSTPB505 - APPLY LEGAL PRINCIPLES IN PROPERTY LAW

This unit describes the skills and knowledge required to research, analyse and apply legal principles to provide advice on property law matters to clients.

It applies to individuals whose job role involves the application of knowledge of property law in the workplace.

Work functions in the occupational areas where this unit may be used are subject to regulatory requirements. This unit is designed to meet educational requirements of the Tax Practitioner Board (TPB).

Course Overview

The International Institute of Technology (RTO no.21421) provides quality skills based training courses necessary to become Tax Practitioner Board compliant and kick start your career in the fast growing financial services industry.

Entry Requirements	There are no entry or eligibility requirements for this course. However if you wish to apply to the Tax Practitioner Board as a Tax Agent, there will be additional requirements.
Course Duration	The duration of the course will vary depending on each individual student and their prior experience and knowledge. 330 hours over a maximum of 12 months is the recommended time frame for students new to the industry.
Assessments	True/False Questions, Multiple Choice Questions, Short Answer Questions (SAQ), Case study and Exam. For more information on assessments visit http://www.iit.edu.au/about
Exemptions and Recognition of Prior Learning (RPL)	If you have completed previous studies in the financial services area, you may be eligible for some credits towards the course by way of course exemptions. For more information on course exemptions and recognition of prior learning, visit http://www.iit.edu.au/about/
Blended Delivery	Blended delivery includes a series of tutorial workshops combined with self-paced study. Our face-to-face workshops create a friendly classroom environment to enable learning in a timely and structured way. The sessions allow students to bounce ideas around with other participants – not to mention the networking opportunities or achievement of corporate team goals. Facilitators are industry professionals with real world experience and take the time to tell their war stories, which help explain the concepts in an exciting way.
Distance Education	Distance or self-paced learning allows you to start a course when it suits you best. Moreover, it provides you with the flexibility to continue with your other commitments in life, such as work, parenthood and your social life. BEST OF ALL, it gives you access to our Distance Education Team who can discuss concepts, conduct skill-based role plays and provide feedback on any assessments submitted.
Related Courses	> FNS50615 - Diploma of Financial Planning > FNS60415 - Advanced Diploma in Financial Planning

Units of Competency Covered

The Australian Taxation Law and Commercial Law courses encompasses the following units of competency:

FNSACC502	Prepare Tax Documentation for Individuals
FNSACC603	Implement Tax Plans and Evaluate Tax Obligations
FNSTPB503	Apply Legal Principles in Contract and Consumer Law
FNSTPB504	Apply Legal Principles in Corporations and Trust Law
FNSTPB505	Apply Legal Principles in Property Law

IIT cannot guarantee completion as this is dependant on successful achievement of competencies and cannot guarantee employment outcome as IIT have no part in recruitment of external entities.

Australian Taxation Law for Tax Agents © International Institute of Technology ABN 86 104 815 750 RTO 21421



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